



**Tuscarawas County General Health District
Board of Health
Minutes**

Meeting Date and Time	September 18, 2024	
Location	897 East Iron Avenue Dover, Ohio 44622	
President or Presiding Officer	President Rebecca Mastin	
Meeting Type	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
Attendees	<input type="checkbox"/> <input checked="" type="checkbox"/> Rebecca Mastin <input checked="" type="checkbox"/> Tweed Vorhees <input checked="" type="checkbox"/> Jeri Middaugh	<input checked="" type="checkbox"/> Dr. Randolph <input checked="" type="checkbox"/> Dr. Andrea Fanti <input checked="" type="checkbox"/> Michael Cochran

Agenda: Approval of Agenda 1st: Mr. Cochran 2nd: Mrs. Middaugh

Call to order	at 3:25pm by R. Mastin	
Meeting minutes	August 21, 2024 Minutes (R)	
Motion	1 st Dr. Fanti	2 nd Dr. Randolph
Discussion		
Vote	Tweed Vorhees yes Jeri Middaugh yes	Dr. Walter Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Community Comments	
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Vouchers and Monthly Financials	August Vouchers and Monthly Financials	
Motion	1 st Dr. Fanti	2 nd Mrs. Middaugh
Discussion	Highlighted section of Health Commissioner's report that provides an overview of income and expenses.	
Vote	Tweed Vorhees yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Health Commissioner's Report	Please see attached report.
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Business Type	<input checked="" type="checkbox"/> Old Business	<input type="checkbox"/> New Business
Agenda Item	Septic Variance for 1879 Sunset Lane SE, New Philadelphia	
Motion	1 st Dr. Fanti	2 nd Mr. Cochran
Discussion	We had a variance passed a few months ago that had to do with the lack of 1% fall. At that time the homeowners requested that the 1% fall be limited to the last fifteen feet. We were unable to obtain that in the field and it has now measured that the last 25 feet does not have the 1% fall. Therefore we needed an updated variance. Please refer to file for further information.	
Vote	Tweed Vorhees yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resolution 2024-41 Cash Advances	
Motion	1 st Dr. Randolph	2 nd Mrs. Middaugh
Discussion	This is for cash advances of \$10,000.00 from Health(E000) to Workforce(T068), \$10,000.00 from Health(E000) to Falls Prevention(T071), \$20,000.00 from Health(E000) to WIC(T000), \$32,500.00 from Health(E000) to Early Childhood Safety(T073) and \$40,000.00 from Health(E000) to WIC(T000).	
Vote	Tweed Vorhees yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resolution 2024-42 Cash Advance Repay	
Motion	1 st Mr. Cochran	2 nd Mrs. Middaugh
Discussion	This is a cash advance repayment of \$25,000.00 from Early Childhood Safety(T057) to Health(E000).	
Vote	Tweed Vorhees yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resolution 2024-43 Permanent Transfer to Early Childhood Safety(T057)	
Motion	1 st Dr. Fanti	2 nd Mrs. Middaugh
Discussion	We cannot have a fund with a negative cash balance. Since the program has been completed it had an ending cash balance of -\$3,227.74. This is for a permanent cash transfer of \$3,227.74 from Health(E000) to Early Childhood Safety(T057) to balance the fund at \$0.00.	
Vote	Tweed Vorhees yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Kimble's Landfill License			
Motion	1 st	Mrs. Middaugh	2 nd	Dr. Fanti
Discussion	In compliance and no concerns.			
Vote	Tweed Vorhees	yes	Dr. Randolph	yes
	Jeri Middaugh	yes	Dr. Andrea Fanti	yes
			Michael Cochran	yes
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Additional Clinic Fees			
Motion	1 st	Dr. Randolph	2 nd	Mrs. Middaugh
Discussion	This is an additional Aultman lab fee.			
Vote	Tweed Vorhees	yes	Dr. Randolph	yes
	Jeri Middaugh	yes	Dr. Andrea Fanti	yes
			Michael Cochran	yes
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Cost Allocation Report for fiscal period Oct. 1-Dec.31, 2024			
Motion	1 st Dr. Fanti		2 nd Mrs. Middaugh	
Discussion	This is updated and passed on a quarterly basis.			
Vote	Tweed Vorhees	yes	Dr. Randolph	yes
	Jeri Middaugh	yes	Dr. Andrea Fanti	yes
			Michael Cochran	yes
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Petty Cash/Change Fund Policy			
Motion	1 st Dr. Fanti		2 nd Mrs. Middaugh	
Discussion	Hold			
Vote	Tweed Vorhees	Yes	Dr. Randolph	Yes
	Jeri Middaugh	Yes	Dr. Andrea Fanti	Yes
			Michael Cochran	Yes
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Updated Job Descriptions			
Motion	1 st Mr. Vorhees		2 nd Dr. Randolph	
Discussion				
Vote	Tweed Vorhees yes		Dr. Randolph yes	
	Jeri Middaugh yes		Dr. Andrea Fanti yes	
			Michael Cochran yes	
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Resignation of Sabrina Gier, Medical Assisat, Effective 8/26/2024			
Motion	1 st Mr. Vorhees		2 nd Mr. Cochran	
Discussion				
Vote	Tweed Vorhees yes		Dr. Randolph yes	
	Jeri Middaugh yes		Dr. Andrea Fanti yes	
			Michael Cochran yes	
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Post and hire full-time Medical Assistant	
Motion	1 st Mr. Vorhees	2 nd Dr. Randolph
Discussion		
Vote	Tweed Vorhees yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Environmental Health Services Operations Administrator Position Description	
Motion	1 st Mr. Cochran	2 nd Mrs. Middaugh
Discussion	This is a new position description which is why we are asking for it separately from the updated job description list.	
Vote	Tweed Vorhees yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Updated Organizational Chart			
Motion	1 st Mr. Cochran	2 nd Mrs. Middaugh		
Discussion	The chart has been cleaned up with some job titles being updated and the one new position being added.			
Vote	Tweed Vorhees yes	Dr. Randolph yes		
	Jeri Middaugh yes	Dr. Andrea Fanti yes		
		Michael Cochran yes		
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Updated Wage Scale			
Motion	1 st Dr. Fanti	2 nd Mr. Cochran		
Discussion	This is also just a clean up with titles and the new position added.			
Vote	Tweed Vorhees yes	Dr. Randolph yes		
	Jeri Middaugh yes	Dr. Andrea Fanti yes		
		Michael Cochran yes		
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Appointment of Mike Kopko to EHS Operations Administrator Position Effective October 1st	
Motion	1 st Mr. Cochran	2 nd Mrs. Middaugh
Discussion		
Vote	Tweed Vorhees yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Authorization for Health Commissioner to Hire Director of Environmental Health Services	
Motion	1 st Mr. Vorhees	2 nd Dr. Randolph
Discussion		
Vote	Tweed Vorhees yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Septic variance request for 4429 Evans Creek Rd, Sugarcreek			
Motion	1 st Mr. Cochran		2 nd Dr. Randolph	
Discussion	This is for a post installation. The existing tank location was restrictive but was not known to be restrictive until the installation of the new system. The existing tank was turned at an angle which caused the new tank to have to be moved from its original proposed location. Please refer to file for further information.			
Vote	Tweed Vorhees	yes	Dr. Randolph	yes
	Jeri Middaugh	yes	Dr. Andrea Fanti	yes
			Michael Cochran	yes
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>
				Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Septic variance request for 2098 Goshen Valley Rd, New Philadelphia			
Motion	1 st Mr. Vorhees		2 nd Mr. Cochran	
Discussion	This is a pre-installation on a quarter acre lot. A previous variance was approved by the board in July for a water line that was in a different location than was originally proposed and due to that the tank was moved to avoid the water line. Because of this the tank is now encroaching on the ten foot requirement from the dwelling and the road right of way. Please refer to file for further information.			
Vote	Tweed Vorhees	yes	Dr. Randolph	yes
	Jeri Middaugh	yes	Dr. Andrea Fanti	yes
			Michael Cochran	yes
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>
				Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Septic variance request for 10139 Fiat Rd SW, Baltic	
Motion	1 st Mr. Cochran	2 nd Dr. Fanti
Discussion	This is a new pre-installation. The pump line of the spray system has to cross the electric line. The tank could not be placed elsewhere due to where the plumbing is roughed out of the house. To move the electric line would cost roughly \$8,000.00 or more creating a hardship. Please refer to file for further information.	
Vote	Tweed Vorhees yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input type="checkbox"/>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Septic variance request for 143 21st Dr NE, New Philadelphia	
Motion	1 st Mr. Cochran	2 nd Dr. Fanti
Discussion	This is for a pre-installation for a npdes system. There is an existing tank that is in good condition the homeowner wanted to use to cut costs. The issue is that it is located below the carport. The reason for the variance is for when you have an older system you have to bring it up to code and it is currently infringing on the hardscape of the carport. Please refer to file for further information.	
Vote	Tweed Vorhees yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Septic variance request for 8855 St. Peters Church Rd, Bolivar			
Motion	1 st	Dr. Randolph	2 nd	Mr. Cochran
Discussion	This is a post installation. The original design had the gas and the electric coming in from the front of the property. Upon installation the gas line was found to bisect the property coming from the back. The pump line has to cross the gasline. Upon further review of the application the spray throw does not meet the isolation distance to the gas line which can not be approved on a special use device. This variance will not be approved as proposed. Please refer to file for further information.			
Vote	Tweed Vorhees	No	Dr. Randolph	No
	Jeri Middaugh	No	Dr. Andrea Fanti	No
			Michael Cochran	No
	<input type="checkbox"/>	Pass	<input checked="" type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Well variance request for 4164 Dover Zoar Rd NE, Dover			
Motion	1 st	Dr. Randolph	2 nd	Mr. Vorhees
Discussion	This is a replacement well that has not been drilled yet. The proposed location is going to infringe upon the right of way. There is a place to avoid this infringement however the house is surrounded by concrete. They would have to bore over 50 feet to get the water line into the house from where the well would have to be drilled to avoid the variance. Please refer to file for further information.			
Vote	Tweed Vorhees	yes	Dr. Randolph	yes
	Jeri Middaugh	yes	Dr. Andrea Fanti	yes
			Michael Cochran	yes
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

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Agenda Item				
Motion	1 st			2 nd
Discussion				
Vote	Tweed Vorhees	yes	Dr. Randolph	yes
	Jeri Middaugh	yes	Dr. Andrea Fanti	yes
			Michael Cochran	yes
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Agenda Item				
Motion	1 st			2 nd
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			Michael Cochran	yes
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Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item				
Motion	1 st			2 nd
Discussion				
Vote	Tweed Vorhees	yes	Dr. Randolph	yes
	Jeri Middaugh	yes	Dr. Andrea Fanti	yes
			Michael Cochran	yes
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Adjourn	No further business. Mrs. _____ adjourned the meeting Mastin At 4:55 p.m.
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Signature of the Board President: _____

Signature of the Board Secretary: _____