



**Tuscarawas County General Health District  
Board of Health  
Minutes**

Meeting Date and Time	September 20, 2023	
Location	897 East Iron Avenue Dover, Ohio 44622	
President or Presiding Officer	Vice President Rebecca Mastin	
Meeting Type	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
Attendees	<input type="checkbox"/> Reginald Stockert <input checked="" type="checkbox"/> Rebecca Mastin <input checked="" type="checkbox"/> Tweed Vorhees <input checked="" type="checkbox"/> Jeri Middaugh	<input checked="" type="checkbox"/> Dr. Randolph <input checked="" type="checkbox"/> Dr. Andrea Fanti <input checked="" type="checkbox"/> Michael Cochran

**Agenda:**

Call to order	at 3:19pm by R. Stockert	
Meeting minutes	August 11, 2023 Minutes (R)	
Motion	1 <sup>st</sup> Dr. Fanti                      2 <sup>nd</sup> Dr. Randolph	
Discussion		
Vote	Reginald Stockert Rebecca Mastin    yes Tweed Vorhees    yes Jeri Middaugh     yes	Dr. Walter Randolph    yes Dr. Andrea Fanti        yes Michael Cochran        yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Community Comments	
--------------------	--

Vouchers and Monthly Financials	<b>August Vouchers and Monthly Financials</b>	
Motion	1 <sup>st</sup> Dr. Fanti	2 <sup>nd</sup> Mrs. Middaugh
Discussion	Highlighted section of Health Commissioner's report that provides an overview of income and expenses.	
Vote	Reginald Stockert Rebecca Mastin <b>yes</b> Tweed Vorhees <b>yes</b> Jeri Middaugh <b>yes</b>	Dr. Randolph <b>yes</b> Dr. Andrea Fanti <b>yes</b> Michael Cochran <b>yes</b>
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Health Commissioner's Report	Please see attached report.
------------------------------	-----------------------------

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	<b>Updated Organizational Chart</b>			
Motion	1 <sup>st</sup> Mr. Vorhees		2 <sup>nd</sup> Mr. Cochran	
Discussion	This is just some movement of staff from the scheduling department to the medical clinic and the changes will take place October 2 <sup>nd</sup> .			
Vote	Reginald Stockert		Dr. Randolph <b>yes</b>	
	Rebecca Mastin	<b>yes</b>	Dr. Andrea Fanti <b>yes</b>	
	Tweed Vorhees	<b>yes</b>	Michael Cochran <b>yes</b>	
	Jeri Middaugh	<b>yes</b>		
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	<b>Resolution 2023-22 Establishment of New Fund T071</b>			
Motion	1 <sup>st</sup> Mr. Cochran		2 <sup>nd</sup> Dr. Randolph	
Discussion	This will be titled Falls Prevention for \$110,000.00 for five years.			
Vote	Reginald Stockert		Dr. Randolph <b>yes</b>	
	Rebecca Mastin	<b>yes</b>	Dr. Andrea Fanti <b>yes</b>	
	Tweed Vorhees	<b>yes</b>	Michael Cochran <b>yes</b>	
	Jeri Middaugh	<b>yes</b>		
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Resolution 2023-23 Establishment of New Fund T072			
Motion	1 <sup>st</sup> Dr. Randolph		2 <sup>nd</sup> Mrs. Middaugh	
Discussion	This is for the Preconception Health and Wellness grant for \$75,000.00			
Vote	Reginald Stockert		Dr. Randolph yes	
	Rebecca Mastin yes		Dr. Andrea Fanti yes	
	Tweed Vorhees yes		Michael Cochran yes	
	Jeri Middaugh yes			
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	2023-24 2024 Environmental Health Service Fees (first reading)			
Motion	1 <sup>st</sup> Mr. Vorhees		2 <sup>nd</sup> Dr. Fanti	
Discussion	This is for the first reading of the 2024 Environmental Health Services Fees. Held for second reading.			
Vote	Reginald Stockert		Dr. Randolph yes	
	Rebecca Mastin yes		Dr. Andrea Fanti yes	
	Tweed Vorhees yes		Michael Cochran yes	
	Jeri Middaugh yes			
	<input type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resolution 2023-25 Establishment of New Fund T073	
Motion	1 <sup>st</sup> Mr. Cochran	2 <sup>nd</sup> Dr. Randolph
Discussion	This is for the Child Injury Prevention grant for \$110,000.00 for five years.	
Vote	Reginald Stockert Rebecca Mastin    yes Tweed Vorhees     yes Jeri Middaugh      yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	2023 Budgets for Preconception Health & Wellness, Falls Prevention, Child Injury Prevention, and Enhanced Operations	
Motion	1 <sup>st</sup> Dr. Fanti	2 <sup>nd</sup> Mrs. Middaugh
Discussion	This is for 10/1-12/31 and the Preconception Health & Wellness if for \$43,500.00, The Falls Prevention is \$42,500.00, Child Injury Prevention is \$42,500.00 and Enhanced Operations is \$269,325.00.	
Vote	Reginald Stockert Rebecca Mastin    yes Tweed Vorhees     yes Jeri Middaugh      yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	<b>2023 Revised Project Dawn T018C Budget</b>	
Motion	1 <sup>st</sup> Mr. Cochran	2 <sup>nd</sup> Dr. Randolph
Discussion	Project Dawn is broken down into three sub-funds. This is for the third which is T018C. This revised budget is for \$46,200.00	
Vote	Reginald Stockert Rebecca Mastin    yes Tweed Vorhees    yes Jeri Middaugh    yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	2024 Budgets for Preconception Health & Wellness, Falls Prevention, Child Injury Prevention, and Enhanced Operations	
Motion	1 <sup>st</sup> Dr. Randolph	2 <sup>nd</sup> Mr. Cochran
Discussion	Preconception Health & Wellness is for 114,000.00, Falls Prevention is for 110,000.00, Child Injury Prevention is for \$110,000.00 and Enhanced Operations is for \$147,000.00.	
Vote	Reginald Stockert Rebecca Mastin    Yes Tweed Vorhees    Yes Jeri Middaugh    Yes	Dr. Randolph    Yes Dr. Andrea Fanti    Yes Michael Cochran    Yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	2023-26 Amendment of TCHD Supplement to the Ohio Dept. of Health Sewage Rules	
Motion	1 <sup>st</sup> Mr. Cochran                      2 <sup>nd</sup> Mrs. Middaugh	
Discussion	We ask that this approval supersedes any previous versions. The highlighted portions on the document show what has been amended.	
Vote	Reginald Stockert                      Dr. Randolph <b>yes</b> Rebecca Mastin <b>yes</b> Dr. Andrea Fanti <b>yes</b> Tweed Vorhees <b>yes</b> Michael Cochran <b>yes</b> Jeri Middaugh <b>yes</b>	
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	2023-27 Amendment of TCHD Operation Programs Standards	
Motion	1 <sup>st</sup> Mr. Cochran                      2 <sup>nd</sup> Mrs. Middaugh	
Discussion	We again ask that this approval supersedes any previous versions.	
Vote	Reginald Stockert                      Dr. Randolph <b>yes</b> Rebecca Mastin <b>yes</b> Dr. Andrea Fanti <b>yes</b> Tweed Vorhees <b>yes</b> Michael Cochran <b>yes</b> Jeri Middaugh <b>yes</b>	
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resolution 2023-28 Cash Advance Repayments	
Motion	1 <sup>st</sup> Dr. Fanti	2 <sup>nd</sup> Mrs. Middaugh
Discussion	These are repayments all to the general fund. \$25,000.00 from PHEP, \$15,000.00 from Tobacco, \$50,000.00 from Workforce Development, and \$55,000.00 from Covid Vaccination.	
Vote	Reginald Stockert Rebecca Mastin yes Tweed Vorhees yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resolution 2023-29 Cash Advances	
Motion	1 <sup>st</sup> Mr. Cochran	2 <sup>nd</sup> Dr. Randolph
Discussion	This is cash advances from the general fund to cover start-up funds for Falls Prevention, Preconception Health & Wellness, Child Injury Prevention in the amount of \$15,000.00 each.	
Vote	Reginald Stockert Rebecca Mastin yes Tweed Vorhees yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail



Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Resolution 2023-30 Permanent Transfer			
Motion	1 <sup>st</sup> Mr. Cochran		2 <sup>nd</sup> Dr. Randolph	
Discussion	This authorizes the permanent transfer of \$1679.99 from T018B Project Dawn to T069 which is the employee payout fund for unused leave to be charged accordingly to the grant program and to be set aside for future leave payouts.			
Vote	Reginald Stockert		Dr. Randolph yes	
	Rebecca Mastin	yes	Dr. Andrea Fanti	yes
	Tweed Vorhees	yes	Michael Cochran	yes
	Jeri Middaugh	yes		
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Resolution 2023-31 Cash Advance			
Motion	1 <sup>st</sup> Dr. Fanti		2 <sup>nd</sup> Mr. Cochran	
Discussion	This is authorizing a cash advance of \$40,000.00 from Health to WIC for the purposes of covering a negative fund balance.			
Vote	Reginald Stockert		Dr. Randolph yes	
	Rebecca Mastin	yes	Dr. Andrea Fanti	yes
	Tweed Vorhees	yes	Michael Cochran	yes
	Jeri Middaugh	yes		
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resignation of Katie Schaar, Mosquito Control Technician, effective 9/29/2023	
Motion	1 <sup>st</sup> Mr. Vorhees	2 <sup>nd</sup> Mr. Cochran
Discussion		
Vote	Reginald Stockert Rebecca Mastin yes Tweed Vorhees yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resignation of Christina Hammond, Nurse Practitioner, effective 9/15/2023	
Motion	1 <sup>st</sup> Mr. Vorhees	2 <sup>nd</sup> Mr. Cochran
Discussion		
Vote	Reginald Stockert Rebecca Mastin yes Tweed Vorhees yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	<b>Post and hire full-time Nurse Practitioner/PA</b>	
Motion	1 <sup>st</sup> Mr. Vorhees	2 <sup>nd</sup> Mr. Cochran
Discussion		
Vote	Reginald Stockert Rebecca Mastin    yes Tweed Vorhees     yes Jeri Middaugh      yes	Dr. Randolph    yes Dr. AndreaFanti   yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	<b>Kimble's Landfill License Renewal</b>	
Motion	1 <sup>st</sup> Mrs. Middaugh	2 <sup>nd</sup> Mr. Cochran
Discussion		
Vote	Reginald Stockert Rebecca Mastin    yes Tweed Vorhees     yes Jeri Middaugh      yes	Dr. Randolph    yes Dr. Andrea Fanti   yes Michael Cochran   yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	<b>Personnel Manual Updates</b>	
Motion	1 <sup>st</sup> Mr. Vorhees	2 <sup>nd</sup> Dr. Randolph
Discussion	Tabled	
Vote	Reginald Stockert	Dr. Randolph yes
	Rebecca Mastin yes	Dr. Andrea Fanti yes
	Tweed Vorhees yes	Michael Cochran yes
	Jeri Middaugh yes	
	<input type="checkbox"/>	<input type="checkbox"/>
	Pass	Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Termination of Shoup's Cleaning Contract effective 10/31/2023	
Motion	1 <sup>st</sup> Mrs. Middaugh	2 <sup>nd</sup> Mr. Cochran
Discussion		
Vote	Reginald Stockert	Dr. Randolph yes
	Rebecca Mastin yes	Dr. Andrea Fanti yes
	Tweed Vorhees yes	Michael Cochran yes
	Jeri Middaugh yes	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Pass	Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Contract with Safe Clean	
Motion	1 <sup>st</sup> Mrs. Middaugh	2 <sup>nd</sup> Dr. Randolph
Discussion	Effective 11/1/2023	
Vote	Reginald Stockert Rebecca Mastin    yes Tweed Vorhees     yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Revised Cost Allocation Plan for Fiscal Period October 1, 2023-December 31, 2023	
Motion	1 <sup>st</sup> Dr. Fanti	2 <sup>nd</sup> Mr. Cochran
Discussion	This was revised to add the new funds we recently were awarded.	
Vote	Reginald Stockert Rebecca Mastin    yes Tweed Vorhees     yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Termination of contract for Allison Laughlin, Patient Navigator, effective 12/31/2023	
Motion	1 <sup>st</sup> Mrs. Middaugh	2 <sup>nd</sup> Mr. Cochran
Discussion	We have an employee that is now able to fulfill the duties of enrolling persons in Medicare and Medicaid.	
Vote	Reginald Stockert Rebecca Mastin    yes Tweed Vorhees     yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	New Clinic Fees	
Motion	1 <sup>st</sup> Mrs. Middaugh	2 <sup>nd</sup> Mr. Vorhees
Discussion		
Vote	Reginald Stockert Rebecca Mastin    yes Tweed Vorhees     yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	FSO/ RFE Facility Plan Review and Licensing Policy Update	
Motion	1 <sup>st</sup> Mr. Cochran	2 <sup>nd</sup> Dr. Randolph
Discussion		
Vote	Reginald Stockert Rebecca Mastin    yes Tweed Vorhees     yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Septic Variance request for 5384 St Rt 516, Dover	
Motion	1 <sup>st</sup> Mr. Vorhees	2 <sup>nd</sup> Mr. Cochran
Discussion	This is for separation distance for a replacement system.	
Vote	Reginald Stockert Rebecca Mastin    yes yes Tweed Vorhees    yes yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti Michael Cochran
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Septic Variance request for 2265 Ragersville Rd SW, Sugarcreek	
Motion	1 <sup>st</sup> Dr. Randolph	2 <sup>nd</sup> Mr. Cochran
Discussion	This is for separation distance from a utility line.	
Vote	Reginald Stockert Rebecca Mastin    yes Tweed Vorhees     yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Septic Variance request for 4750 Fette Rd SE, Dennison	
Motion	1 <sup>st</sup> Dr. Fanti	2 <sup>nd</sup> Mr. Cochran
Discussion	This is for a small lot size.	
Vote	Reginald Stockert Rebecca Mastin    yes Tweed Vorhees     yes Jeri Middaugh yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail



Ajourn	No further business. Mrs. Mastin adjourned the meeting At 3:58pm
--------	---

Signature of the Board President: \_\_\_\_\_

Signature of the Board Secretary: \_\_\_\_\_