



**Tuscarawas County General Health District
Board of Health
Minutes**

Meeting Date and Time	October 18, 2023								
Location	897 East Iron Avenue Dover, Ohio 44622								
President or Presiding Officer	President Reggie Stockert								
Meeting Type	<input checked="" type="checkbox"/> Regular <input type="checkbox"/> Special								
Attendees	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"><input checked="" type="checkbox"/> Reginald Stockert</td> <td style="width: 50%;"><input type="checkbox"/> Dr. Randolph</td> </tr> <tr> <td><input checked="" type="checkbox"/> Rebecca Mastin</td> <td><input checked="" type="checkbox"/> Dr. Andrea Fanti</td> </tr> <tr> <td><input checked="" type="checkbox"/> Tweed Vorhees</td> <td><input checked="" type="checkbox"/> Michael Cochran</td> </tr> <tr> <td><input checked="" type="checkbox"/> Jeri Middaugh</td> <td></td> </tr> </table>	<input checked="" type="checkbox"/> Reginald Stockert	<input type="checkbox"/> Dr. Randolph	<input checked="" type="checkbox"/> Rebecca Mastin	<input checked="" type="checkbox"/> Dr. Andrea Fanti	<input checked="" type="checkbox"/> Tweed Vorhees	<input checked="" type="checkbox"/> Michael Cochran	<input checked="" type="checkbox"/> Jeri Middaugh	
<input checked="" type="checkbox"/> Reginald Stockert	<input type="checkbox"/> Dr. Randolph								
<input checked="" type="checkbox"/> Rebecca Mastin	<input checked="" type="checkbox"/> Dr. Andrea Fanti								
<input checked="" type="checkbox"/> Tweed Vorhees	<input checked="" type="checkbox"/> Michael Cochran								
<input checked="" type="checkbox"/> Jeri Middaugh									

Agenda:

Call to order	at 3:17pm by R. Stockert								
Meeting minutes	September 20, 2023 Minutes (R)								
Motion	1 st Mrs. Middaugh 2 nd Mr. Cochran								
Discussion									
Vote	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Reginald Stockert yes</td> <td style="width: 50%;">Dr. Walter Randolph</td> </tr> <tr> <td>Rebecca Mastin yes</td> <td>Dr. Andrea Fanti yes</td> </tr> <tr> <td>Tweed Vorhees yes</td> <td>Michael Cochran yes</td> </tr> <tr> <td>Jeri Middaugh yes</td> <td></td> </tr> </table>	Reginald Stockert yes	Dr. Walter Randolph	Rebecca Mastin yes	Dr. Andrea Fanti yes	Tweed Vorhees yes	Michael Cochran yes	Jeri Middaugh yes	
Reginald Stockert yes	Dr. Walter Randolph								
Rebecca Mastin yes	Dr. Andrea Fanti yes								
Tweed Vorhees yes	Michael Cochran yes								
Jeri Middaugh yes									
	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail								

Community Comments	
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Vouchers and Monthly Financials	September Vouchers and Monthly Financials	
Motion	1 st Dr. Fanti	2 nd Mr. Cochran
Discussion	Highlighted section of Health Commissioner's report that provides an overview of income and expenses.	
Vote	Reginald Stockert yes Rebecca Mastin yes Tweed Vorhees yes Jeri Middaugh yes	Dr. Randolph Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Health Commissioner's Report	Please see attached report.
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Business Type	<input checked="" type="checkbox"/> Old Business	<input type="checkbox"/> New Business
Agenda Item	Personnel Manual Updates	
Motion	1 st Dr. Fanti	2 nd Mrs. Mastin
Discussion	The proposal includes the recommendations of the committee.	
Vote	Reginald Stockert yes	Dr. Randolph
	Rebecca Mastin yes	Dr. Andrea Fanti yes
	Tweed Vorhees yes	Michael Cochran abstain
	Jeri Middaugh yes	
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input checked="" type="checkbox"/> Old Business	<input type="checkbox"/> New Business
Agenda Item	Second reading of the 2024 Environmental Health Service Fees	
Motion	1 st Mr. Vorhees	2 nd Mrs. Mastin
Discussion	Hold for third reading.	
Vote	Reginald Stockert yes	Dr. Randolph
	Rebecca Mastin yes	Dr. Andrea Fanti yes
	Tweed Vorhees yes	Michael Cochran yes
	Jeri Middaugh yes	
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Agreement regarding health benefits program of the Tuscarawas County Healthcare Consortium			
Motion	1 st Mr. Cochran		2 nd Mrs. Middaugh	
Discussion	This is an agreement to enter into the county healthcare consortium effective 1/1/2024.			
Vote	Reginald Stockert	yes	Dr. Randolph	
	Rebecca Mastin	yes	Dr. Andrea Fanti	yes
	Tweed Vorhees	yes	Michael Cochran	yes
	Jeri Middaugh	yes		
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Bylaws of the Tuscarawas County Healthcare Consortium			
Motion	1 st Mr. Vorhees		2 nd Dr. Fanti	
Discussion	This is just acknowledging the board understands the bylaws of the consortium.			
Vote	Reginald Stockert	yes	Dr. Randolph	
	Rebecca Mastin	yes	Dr. Andrea Fanti	yes
	Tweed Vorhees	yes	Michael Cochran	yes
	Jeri Middaugh	yes		
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resignation of Rebecca Miskimen, Breastfeeding Peer Helper, effective 9/22/2023	
Motion	1 st Mr. Vorhees	2 nd Mr. Cochran
Discussion		
Vote	Reginald Stockert yes	Dr. Randolph
	Rebecca Mastin yes	Dr. Andrea Fanti yes
	Tweed Vorhees yes	Michael Cochran yes
	Jeri Middaugh yes	
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Post and hire part time Breastfeeding Peer Helper	
Motion	1 st Mr. Vorhees	2 nd Mrs. Middaugh
Discussion		
Vote	Reginald Stockert yes	Dr. Randolph
	Rebecca Mastin yes	Dr. Andrea Fanti yes
	Tweed Vorhees yes	Michael Cochran yes
	Jeri Middaugh yes	
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Risk Communication Plan	
Motion	1 st Mr. Cochran	2 nd Mrs. Middaugh
Discussion	The plan was adapted so it would align with our grant deliverables related to emergency preparedness as well as with the requirements for continuous PHAB accreditation. We also updated it to include the lessons we learned from the pandemic.	
Vote	Reginald Stockert yes	Dr. Randolph
	Rebecca Mastin yes	Dr. Andrea Fanti yes
	Tweed Vorhees yes	Michael Cochran yes
	Jeri Middaugh yes	
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Updated Organizational Chart	
Motion	1 st Dr. Fanti	2 nd Mrs. Mastin
Discussion	This organizational chart is updated to include the new position of Epidemiologist.	
Vote	Reginald Stockert Yes	Dr. Randolph
	Rebecca Mastin Yes	Dr. Andrea Fanti Yes
	Tweed Vorhees Yes	Michael Cochran Yes
	Jeri Middaugh Yes	
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Wage Scale update effective November 2023	
Motion	1 st Mr. Vorhees 2 nd Mrs. Middaugh	
Discussion	This is adding the Epidemiologist position I and II to the wage scale.	
Vote	Reginald Stockert yes Dr. Randolph Rebecca Mastin yes Dr. Andrea Fanti yes Tweed Vorhees yes Michael Cochran yes Jeri Middaugh yes	
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Position Description Epidemiologist I/II	
Motion	1 st Mr. Vorhees 2 nd Mr. Cochran	
Discussion		
Vote	Reginald Stockert yes Dr. Randolph Rebecca Mastin yes Dr. Andrea Fanti yes Tweed Vorhees yes Michael Cochran yes Jeri Middaugh yes	
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Post and Hire full time Epidemiologist I/II	
Motion	1 st Mr. Vorhees	2 nd Mrs. Mastin
Discussion		
Vote	Reginald Stockert yes Dr. Randolph Rebecca Mastin yes Dr. Andrea Fanti yes Tweed Vorhees yes Michael Cochran yes Jeri Middaugh yes	
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resolution 2023-32 Cash Advances	
Motion	1 st Mrs. Mastin	2 nd Dr. Fanti
Discussion	This is authorization of retroactive cash advances of: \$30,000.00 from Health to Project Dawn \$25,000.00 from Health to Early Childhood Safety \$10,000.00 from Health to Get Vaccinated For the purposes of covering negative fund balances.	
Vote	Reginald Stockert yes Dr. Randolph Rebecca Mastin yes Dr. Andrea Fanti yes Tweed Vorhees yes Michael Cochran yes Jeri Middaugh yes	
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resolution 2023-33 Permanent Transfer to Medical Clinic	
Motion	1 st Mr. Cochran	2 nd Mrs. Middaugh
Discussion	<div style="border: 1px solid black; padding: 5px;"> <p>This is authorizing a permanent transfer in the amount of \$100,000.00 from Health to Medical Clinic to cover expenses for the remainder of 2023.</p> </div>	
Vote	Reginald Stockert yes	Dr. Randolph
	Rebecca Mastin yes	Dr. Andrea Fanti yes
	Tweed Vorhees yes	Michael Cochran yes
	Jeri Middaugh yes	
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resolution 2023-34 Permanent Transfer	
Motion	1 st Mrs. Mastin	2 nd Mrs. Middaugh
Discussion	<p>This is authorizing the transfer of \$3,461.99 from Health to Project Dawn for the purposes of covering grant period expenditure overages.</p>	
Vote	Reginald Stockert yes	Dr. Randolph
	Rebecca Mastin yes	Dr. Andrea Fanti yes
	Tweed Vorhees yes	Michael Cochran yes
	Jeri Middaugh yes	
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resolution 2023-35 Permanent Transfer	
Motion	1 st Mr. Cochran	2 nd Mrs. Middaugh
Discussion	This is authorizing the transfer of \$8,914.83 from Health to WIC for the purposes of covering grant period expenditure overages.	
Vote	Reginald Stockert yes Rebecca Mastin yes Tweed Vorhees yes Jeri Middaugh yes	Dr. Randolph Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resolution 2023-36 Cash Advance Re-Pay to WIC	
Motion	1 st Mrs. Middaugh	2 nd Dr. Fanti
Discussion	This is a cash advance repayment of \$40,000.00 from WIC to Health. This cash advance is outstanding from 2022.	
Vote	Reginald Stockert yes Rebecca Mastin yes Tweed Vorhees yes Jeri Middaugh yes	Dr. Randolph Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resolution 2023-37 Permanent Transfer	
Motion	1 st Mrs. Middaugh	2 nd Mr. Cochran
Discussion	This authorizes the permanent transfer of \$40,000.00 from Health to WIC for the purposes of covering 2022 expenditure overages.	
Vote	Reginald Stockert yes	Dr. Randolph
	Rebecca Mastin yes	Dr. Andrea Fanti yes
	Tweed Vorhees yes	Michael Cochran yes
	Jeri Middaugh yes	
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resolution 2023-38 Cash Advance Re-Pay Safe Communities	
Motion	1 st Mrs. Mastin	2 nd Mrs. Middaugh
Discussion	This is a cash advance repayment of \$2,500.00 from Safe Communities to Health. This cash advance is outstanding from 2022.	
Vote	Reginald Stockert yes	Dr. Randolph
	Rebecca Mastin yes	Dr. Andrea Fanti yes
	Tweed Vorhees yes	Michael Cochran yes
	Jeri Middaugh yes	
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resolution 2023-39 Cash Advance Re-Pays	
Motion	1 st Dr. Fanti	2 nd Mrs. Middaugh
Discussion	This is authorizing cash advance repayments to: \$25,000.00 from NACCHO to Health \$1,500.00 from Safe Communities to Health \$500.00 from Safe Communities to Health \$500.00 from Safe Communities to Health \$25,000.00 from Covid-19 Vaccination to Health	
Vote	Reginald Stockert yes	Dr. Randolph
	Rebecca Mastin yes	Dr. Andrea Fanti yes
	Tweed Vorhees yes	Michael Cochran yes
	Jeri Middaugh yes	
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resolution 2023-40 Cash Advance Re-Pay Medical Clinic	
Motion	1 st Mrs. Mastin	2 nd Mr. Cochran
Discussion	This is authorizing a cash advance repayment of \$313,674.00 from Medical Clinic to Health. This advance was from 2022.	
Vote	Reginald Stockert yes	Dr. Randolph
	Rebecca Mastin yes	Dr. Andrea Fanti yes
	Tweed Vorhees yes	Michael Cochran yes
	Jeri Middaugh yes	
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resolution 2023-41 Permanent Transfer	
Motion	1 st Mrs. Middaugh 2 nd Mrs. Mastin	
Discussion	This is authorizing a permanent transfer from Health to Medical Clinic in the amount of \$313,674.00 to cover expenses from 2022.	
Vote	Reginald Stockert yes Dr. Randolph Rebecca Mastin yes Dr. Andrea Fanti yes Tweed Vorhees yes Michael Cochran yes Jeri Middaugh yes	
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	2024 Wage Scale	
Motion	1 st Dr. Fanti 2 nd Mr. Vorhees	
Discussion	The wage scale reflects a 3% increase to hourly rates for the staff for 2024.	
Vote	Reginald Stockert yes Dr. Randolph Rebecca Mastin yes Dr. Andrea Fanti yes Tweed Vorhees yes Michael Cochran abstain Jeri Middaugh yes	
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Ajourn	No further business. Mr. Stockert adjourned the meeting At 3:40pm
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Signature of the Board President: _____

Signature of the Board Secretary: _____