



**Tuscarawas County General Health District
Board of Health
Minutes**

Meeting Date and Time	June 18, 2025	
Location	897 East Iron Avenue Dover, Ohio 44622	
President or Presiding Officer	President Rebecca Mastin	
Meeting Type	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
Attendees	<input checked="" type="checkbox"/> Lindsey Bryan <input checked="" type="checkbox"/> Rebecca Mastin <input checked="" type="checkbox"/> Tweed Vorhees <input type="checkbox"/> Jeri Middaugh	<input checked="" type="checkbox"/> Dr. Randolph <input checked="" type="checkbox"/> Dr. Andrea Fanti <input checked="" type="checkbox"/> Michael Cochran

Agenda: Approval of Agenda 1st: Mr. Vorhees 2nd: Mrs. Bryan

Call to order	at 3:16 pm by R. Mastin	
Meeting minutes	May 21, 2025 Minutes (R)	
Motion	1 st Mr. Cochran 2 nd Dr. Randolph	
Discussion		
Vote	Lindsey Bryan yes Dr. Walter Randolph yes Tweed Vorhees yes Dr. Andrea Fanti yes Jeri Middaugh Michael Cochran yes	
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Community Comments	
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Vouchers and Monthly Financials	May Vouchers and Monthly Financials	
Motion	1 st Dr. Fanti	2 nd Dr. Randolph
Discussion	Highlighted section of Health Commissioner's report that provides an overview of income and expenses.	
Vote	Tweed Vorhees yes	Dr. Randolph yes
	Jeri Middaugh	Dr. Andrea Fanti yes
	Lindsey Bryan yes	Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail
Revised Appropriations	May Appropriations	
Motion	1 st Dr. Fanti	2 nd Mr. Cochran
Discussion	This was identified by the current state auditors. We had changed our practice when one of our private auditors had told us it was not necessary to receive board approval anytime we moved money in our appropriated and unappropriated lines. If we did not receive the DAC funds the board would not have to approve these. But since we receive inside millage the board has to approve these transfers.	
Vote	Tweed Vorhees yes	Dr. Randolph yes
	Jeri Middaugh	Dr. Andrea Fanti yes
	Lindsey Bryan yes	Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Health
Commissioner's
Report

Please see attached report.

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resolution 2025-26	
Motion	1 st Dr. Randolph	2 nd Mr. Vorhees
Discussion	This is a cash advance from Health(E000) to Medical Clinic(T020) for \$200,000.00 and from Health(E000) to Immunizations(T074) for \$50,000.00 to cover fund deficits.	
Vote	Tweed Vorhees yes	Dr. Randolph yes
	Jeri Middaugh	Dr. Andrea Fanti yes
	Lindsey Bryan yes	Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Approval of extended leave for Sonia Rodriguez Del Pino	
Motion	1 st Mr. Cochran	2 nd Mrs. Bryan
Discussion	This is a request for a 30 day leave.	
Vote	Tweed Vorhees yes	Dr. Randolph yes
	Jeri Middaugh	Dr. Andrea Fanti yes
	Lindsey Bryan yes	Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Cost Allocation Plan for fiscal period 10/1/2025-9/30/2026 WIC/ Creating Healthy Communities			
Motion	1 st Mrs. Bryan		2 nd Dr. Randolph	
Discussion	This has to be submitted with our grants that start on 10/1. This locks WIC into a 15% cost share and Creating Healthy Communities into a 3% cost share.			
Vote	Tweed Vorhees	yes	Dr. Randolph	yes
	Jeri Middaugh		Dr. Andrea Fanti	yes
	Lindsey Bryan	yes	Michael Cochran	yes
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Vaccine Payment Prior to Administration Policy			
Motion	1 st Mr. Cochran		2 nd Dr. Fanti	
Discussion	This was a policy that was initially created in 2017. It is for the rabies vaccine which is a relatively expensive vaccine. This policy lays out the procedure for ordering the vaccine, making the appointment and letting the patient know if the cancel or no show for their appointment they will be billed for the cost of the vaccine.			
Vote	Lindsey Bryan	yes	Dr. Randolph	yes
	Tweed Vorhees	yes	Dr. Andrea Fanti	yes
	Jeri Middaugh		Michael Cochran	yes
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Resignation of Brittany Engstrom, Community Health Worker, effective 6/20/25			
Motion	1 st Mr. Vorhees		2 nd Mrs. Bryan	
Discussion				
Vote	Tweed Vorhees	yes	Dr. Randolph	yes
	Jeri Middaugh		Dr. Andrea Fanti	yes
	Lindsey Bryan	yes	Michael Cochran	yes
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Resignation of Amy Foltz, Public Health Nurse I, effective 7/4/25			
Motion	1 st Mr. Vorhees		2 nd Dr. Randolph	
Discussion				
Vote	Tweed Vorhees	yes	Dr. Randolph	yes
	Jeri Middaugh		Dr. Andrea Fanti	yes
	Lindsey Bryan	yes	Michael Cochran	yes
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Post and hire full-time Public Health Nurse I/II or Medical Assistant	
Motion	1 st Mr. Vorhees	2 nd
Discussion	Motion did not pass.	
Vote	Tweed Vorhees yes	Dr. Randolph Dr. Andrea Fanti Michael Cochran
	<input type="checkbox"/> Pass	<input checked="" type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resignation of Debra Russ, Clinical Operations Administrator, effective 6/14/25	
Motion	1 st Dr. Randolph	2 nd Mr. Cochran
Discussion		
Vote	Tweed Vorhees yes Jeri Middaugh Lindsey Bryan yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Updated Project Dawn Protocol	
Motion	1 st Mrs. Bryan	2 nd Mr. Cochran
Discussion	We merged a lot of different plans into one and had Dr. Cameron review.	
Vote	Tweed Vorhees yes Jeri Middaugh Lindsey Bryan yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	PEP Insurance Renewal	
Motion	1 st Mr. Cochran	2 nd Dr. Fanti
Discussion	This is our liability insurance renewal. Our current coverage is for a 7 million limit coverage. We have the option to increase our limits. The 8 million limit coverage was selected for this year.	
Vote	Tweed Vorhees yes Jeri Middaugh Lindsey Bryan yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

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Discussion				
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Discussion		
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Ajourn	No further business. Mrs. Mastin adjourned the meeting At 4:01pm
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Signature of the Board President: _____

Signature of the Board Secretary: _____