



**Tuscarawas County General Health District  
Board of Health  
Minutes**

Meeting Date and Time	<b>August 20, 2025</b>	
Location	897 East Iron Avenue Dover, Ohio 44622	
President or Presiding Officer	<b>President Rebecca Mastin</b>	
Meeting Type	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
Attendees	<input checked="" type="checkbox"/> Lindsey Bryan <input checked="" type="checkbox"/> Rebecca Mastin <input checked="" type="checkbox"/> Tweed Vorhees <input type="checkbox"/> Jeri Middaugh	<input checked="" type="checkbox"/> Dr. Randolph <input checked="" type="checkbox"/> Dr. Andrea Fanti <input checked="" type="checkbox"/> Michael Cochran

**Agenda:** Approval of Agenda 1st: Mr. Vorhees 2nd: Dr. Randolph

Call to order	at 3:21 pm by R. Mastin	
Meeting minutes	June 18, 2025 Minutes (R)	
Motion	1 <sup>st</sup> Dr. Fanti	2 <sup>nd</sup> Mrs. Bryan
Discussion		
Vote	Lindsey Bryan <b>yes</b> Tweed Vorhees <b>yes</b> Jeri Middaugh	Dr. Walter Randolph <b>yes</b> Dr. Andrea Fanti <b>yes</b> Michael Cochran <b>yes</b>
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Community Comments	
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Vouchers and Monthly Financials	<b>July Vouchers and Monthly Financials</b>	
Motion	1 <sup>st</sup> Mr. Cochran	2 <sup>nd</sup> Dr. Fanti
Discussion	Highlighted section of Health Commissioner's report that provides an overview of income and expenses.	
Vote	Tweed Vorhees <b>yes</b> Jeri Middaugh Lindsey Bryan <b>yes</b>	Dr. Randolph <b>yes</b> Dr. Andrea Fanti <b>yes</b> Michael Cochran <b>yes</b>
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail
Revised Appropriations	<b>August Appropriations</b>	
Motion	1 <sup>st</sup> Mr. Vorhees	2 <sup>nd</sup> Mr. Cochran
Discussion	This included a few amended certificate requests to increase our appropriations in funds.	
Vote	Tweed Vorhees <b>yes</b> Jeri Middaugh Lindsey Bryan <b>yes</b>	Dr. Randolph <b>yes</b> Dr. Andrea Fanti <b>yes</b> Michael Cochran <b>yes</b>
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Health  
Commissioner's  
Report

Please see attached report.

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Resolution 2025-27 Permanent Transfer to Employee Payout(T069)			
Motion	1 <sup>st</sup>	Mr. Cochran	2 <sup>nd</sup>	Mrs. Bryan
Discussion	This is for the following amounts to be moved to fund T069: \$2,813.12 from PHEP B (T008) \$9,022.86 from Tobacco B (T014) \$538.42 from GVO (T023)			
Vote	Tweed Vorhees	yes	Dr. Randolph	yes
	Jeri Middaugh		Dr. Andrea Fanti	yes
	Lindsey Bryan	yes	Michael Cochran	yes
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Resolution 2025-28 Cash Advance Repays			
Motion	1 <sup>st</sup>	Dr. Fanti	2 <sup>nd</sup>	Mrs. Bryan
Discussion	We have the funds available now to repay some previous cash advances back the Health(E000): \$2,500.00 from GVO(T023) \$30,000.00 from Public Health Workforce(T068)			
Vote	Tweed Vorhees	yes	Dr. Randolph	yes
	Jeri Middaugh		Dr. Andrea Fanti	yes
	Lindsey Bryan	yes	Michael Cochran	yes
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Resolution 2025-29 Authorization to Assess Fee to Property Taxes			
Motion	1 <sup>st</sup> Mr. Cochran		2 <sup>nd</sup> Dr. Fanti	
Discussion	This is in regards to our Operation and Maintenance Program. We are currently in the process of our 2-year renewable operation permit which was \$50.00 and due on January 15, 2025. This allows for 30 days to object to the amount of the unpaid operation permit and allows for a 25% late fee totaling \$62.50. We are now asking for the attached list to be assessed to property taxes in the amount \$62.50.			
Vote	Tweed Vorhees	yes	Dr. Randolph	yes
	Jeri Middaugh		Dr. Andrea Fanti	yes
	Lindsey Bryan	yes	Michael Cochran	yes
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Updated Clinic Fees			
Motion	1 <sup>st</sup> Mr. Vorhees		2 <sup>nd</sup> Mrs. Bryan	
Discussion	Right now we are asking for the updates to the fees for the Fluzone and Flublok for the 2025-2026 season. There is a change to the Sports/Work Physical Fee bringing the total to \$45.00.			
Vote	Lindsey Bryan	yes	Dr. Randolph	yes
	Tweed Vorhees	yes	Dr. Andrea Fanti	yes
	Jeri Middaugh		Michael Cochran	yes
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Auditor of State Amended Engagement Letter	
Motion	1 <sup>st</sup> Mr. Vorhees	2 <sup>nd</sup> Dr. Fanti
Discussion	They are asking for an amendment to the contract to increase the amount they are going to be charging us since it is taking longer to complete our audit than previously thought.	
Vote	Tweed Vorhees      yes Jeri Middaugh Lindsey Bryan    yes	Dr. Randolph    yes Dr. Andrea Fanti    yes Michael Cochran    yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Cost Allocation Plan for Fiscal Period 7/1/2025-9/30/2025	
Motion	1 <sup>st</sup> Mr. Cochran	2 <sup>nd</sup> Dr. Randolph
Discussion	This is approved on a quarterly basis and changes based on the amount of work done in the programs each quarter.	
Vote	Tweed Vorhees      yes Jeri Middaugh Lindsey Bryan    yes	Dr. Randolph    yes Dr. Andrea Fanti    yes Michael Cochran    yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Updated RHC Policy and Procedure Manual	
Motion	1 <sup>st</sup> Mr. Vorhees	2 <sup>nd</sup> Mr. Cochran
Discussion	Hold	
Vote	Tweed Vorhees      yes	Dr. Randolph      yes
	Jeri Middaugh	Dr. Andrea Fanti      yes
	Lindsey Bryan      yes	Michael Cochran      yes
	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resignation of Dr. Blumer, Physician, Effective 12/31/2025	
Motion	1 <sup>st</sup> Dr. Fanti	2 <sup>nd</sup> Mrs. Bryan
Discussion		
Vote	Tweed Vorhees      yes	Dr. Randolph      yes
	Jeri Middaugh	Dr. Andrea Fanti      yes
	Lindsey Bryan      yes	Michael Cochran      yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Termination of Seasonal Employee, John Blair, Mosquito Technician, effective 8/14/25	
Motion	1 <sup>st</sup> Mr. Cochran	2 <sup>nd</sup> Dr. Fanti
Discussion		
Vote	Tweed Vorhees    yes Jeri Middaugh Lindsey Bryan    yes	Dr. Randolph    yes Dr. Andrea Fanti    yes Michael Cochran    yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Termination of Seasonal Employee, Benjamin Scott, Mosquito Technician, effective 8/8/25	
Motion	1 <sup>st</sup> Dr. Randolph	2 <sup>nd</sup> Mr. Cochran
Discussion		
Vote	Tweed Vorhees    yes Jeri Middaugh Lindsey Bryan    yes	Dr. Randolph    yes Dr. Andrea Fanti    yes Michael Cochran    yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Credentialing Contract	
Motion	1 <sup>st</sup> Mr. Vorhees	2 <sup>nd</sup> Dr. Randolph
Discussion	One of the things we learned in our audit this year is that in order to properly utilize federal funds that may see amounts totaling to a vendor over \$50,000.00 that we need to bring all quotes to the board to be voted on and selected. After much discussion and looking at multiple options included with these minutes, Coastal Healthcare Consulting Group was selected.	
Vote	Tweed Vorhees yes Jeri Middaugh Lindsey Bryan yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Phone/Fax Services Contract	
Motion	1 <sup>st</sup> Mr. Cochran	2 <sup>n</sup> Dr. Fanti
Discussion	After much discussion and looking at multiple options, which will be included with these minutes, NUSO was selected for phone/fax services.	
Vote	Tweed Vorhees yes Jeri Middaugh Lindsey Bryan yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item				
Motion	1 <sup>st</sup>			2 <sup>nd</sup>
Discussion				
Vote	Tweed Vorhees	yes	Dr. Randolph	yes
	Jeri Middaugh		Dr. Andrea Fanti	yes
	Lindsey Bryan	yes	Michael Cochran	yes
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item				
Motion	1 <sup>st</sup>			2 <sup>nd</sup>
Discussion				
Vote	Tweed Vorhees	yes	Dr. Randolph	yes
	Jeri Middaugh		Dr. Andrea Fanti	yes
	Lindsey Bryan	yes	Michael Cochran	yes
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item		
Motion	1 <sup>st</sup>	2 <sup>nd</sup>
Discussion		
Vote	Tweed Vorhees    yes	Dr. Randolph        yes
	Jeri Middaugh	Dr. Andrea Fanti    yes
	Lindsey Bryan    yes	Michael Cochran    yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item		
Motion	1 <sup>st</sup>	2 <sup>nd</sup>
Discussion		
Vote	Tweed Vorhees    yes	Dr. Randolph        yes
	Jeri Middaugh	Dr. Andrea Fanti    yes
	Lindsey Bryan    yes	Michael Cochran
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/>	Old Business	<input type="checkbox"/>	New Business
Agenda Item				
Motion	1 <sup>st</sup>			2 <sup>nd</sup>
Discussion				
Vote	Tweed Vorhees Jeri Middaugh		Dr. Randolph Dr. Andrea Fanti Michael Cochran	
	<input type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input type="checkbox"/>	New Business
Agenda Item				
Motion	1 <sup>st</sup>			2 <sup>nd</sup>
Discussion				
Vote	Tweed Vorhees Jeri Middaugh		Dr. Randolph Dr. Andrea Fanti Michael Cochran	
	<input type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/> Old Business	<input type="checkbox"/> New Business
Agenda Item		
Motion	1 <sup>st</sup>	2 <sup>nd</sup>
Discussion		
Vote	Tweed Vorhees Jeri Middaugh	Dr. Randolph Dr. Andrea Fanti Michael Cochran
	<input type="checkbox"/>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input type="checkbox"/> New Business
Agenda Item		
Motion	1 <sup>st</sup>	2 <sup>nd</sup>
Discussion		
Vote	Tweed Vorhees Jeri Middaugh	Dr. Randolph Dr. Andrea Fanti Michael Cochran
	<input type="checkbox"/>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail

Ajourn	No further business. Mrs. Mastin adjourned the meeting At 4:02pm
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Signature of the Board President: \_\_\_\_\_

Signature of the Board Secretary: \_\_\_\_\_