



**Tuscarawas County General Health District
Board of Health
Minutes**

Meeting Date and Time	September 17, 2025	
Location	897 East Iron Avenue Dover, Ohio 44622	
President or Presiding Officer	President Rebecca Mastin	
Meeting Type	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
Attendees	<input checked="" type="checkbox"/> Lindsey Bryan <input checked="" type="checkbox"/> Rebecca Mastin <input checked="" type="checkbox"/> Tweed Vorhees <input type="checkbox"/> Jeri Middaugh	<input checked="" type="checkbox"/> Dr. Randolph <input checked="" type="checkbox"/> Dr. Andrea Fanti <input checked="" type="checkbox"/> Michael Cochran

Agenda: Approval of Agenda 1st: Mr. Cochran 2nd: Dr. Randolph

Call to order	at 3:16 pm by R. Mastin	
Meeting minutes	August 20, 2025 Minutes (R)	
Motion	1 st Mr. Cochran 2 nd Dr. Fanti	
Discussion	Held	
Vote	Lindsey Bryan yes Tweed Vorhees yes Jeri Middaugh	Dr. Walter Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Community Comments	
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Vouchers and Monthly Financials	August Vouchers and Monthly Financials	
Motion	1 st Dr. Fanti	2 nd Dr. Randolph
Discussion	Highlighted section of Health Commissioner's report that provides an overview of income and expenses.	
Vote	Tweed Vorhees yes Jeri Middaugh Lindsey Bryan yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail
Revised Appropriations	Appropriations	
Motion	1 st Mr. Vorhees	2 nd Mr. Cochran
Discussion		
Vote	Tweed Vorhees yes Jeri Middaugh Lindsey Bryan yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Health
Commissioner's
Report

Please see attached report.

Business Type	<input checked="" type="checkbox"/> Old Business	<input type="checkbox"/> New Business
Agenda Item	Updated RHC Policy and Procedure Manual	
Motion	1 st Mrs. Bryan	2 nd Dr. Randolph
Discussion	This was to update the medical director from Dr. Blumer to Dr. Cameron and to update the clinic hours.	
Vote	Tweed Vorhees yes	Dr. Randolph yes
	Jeri Middaugh	Dr. Andrea Fanti yes
	Lindsey Bryan yes	Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resolution 2025-30 Permanent Transfer to Emergency Preparedness for Match Requirement	
Motion	1 st Mr. Cochran	2 nd Mrs. Bryan
Discussion	For the emergency preparedness grant it does require us to have a 7.7% local match. The total would be for \$6,806.49 for the project period of July 1, 2025 through June 30, 2026.	
Vote	Tweed Vorhees yes	Dr. Randolph yes
	Jeri Middaugh	Dr. Andrea Fanti yes
	Lindsey Bryan yes	Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Resolution 2025-31 Cash Advances			
Motion	1 st Dr. Fanti		2 nd Mr. Vorhees	
Discussion	<p>These are for cash advances from Health(E000) to the following funds: \$60,000.00 WIC (T000) \$14,000.00 Project Dawn (T018) \$22,000.00 Child Injury Prevention (T073) \$10,000.00 Creating Healthy Communities (T075)</p>			
Vote	Tweed Vorhees yes		Dr. Randolph yes	
	Jeri Middaugh		Dr. Andrea Fanti yes	
	Lindsey Bryan yes		Michael Cochran yes	
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Resolution 2025-32 Cash Advance Repays			
Motion	1 st Dr. Randolph		2 nd Mrs. Bryan	
Discussion	<p>This is to repay \$50,000.00 from Immunizations (T074) back to Health (E000).</p>			
Vote	Lindsey Bryan yes		Dr. Randolph yes	
	Tweed Vorhees yes		Dr. Andrea Fanti yes	
	Jeri Middaugh		Michael Cochran yes	
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Resolution 2025-33 Establishment of 2026 Environmental Health Fees			
Motion	1 st Mr. Vorhees		2 nd Mr. Cochran	
Discussion	Hold for a second reading.			
Vote	Tweed Vorhees	yes	Dr. Randolph	yes
	Jeri Middaugh		Dr. Andrea Fanti	yes
	Lindsey Bryan	yes	Michael Cochran	yes
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input checked="" type="checkbox"/>	New Business
Agenda Item	Resolution 2025-34 Permanent Transfer to Employee Payout(T069)			
Motion	1 st Mr. Vorhees		2 nd Dr. Randolph	
Discussion	<p>The following amounts will be transferred to Employee Payout (T069):</p> <p>\$1,289.01 Project Dawn (T018)</p> <p>\$496.17 Falls Prevention (T071)</p> <p>\$2,289.56 Child Injury Prevention (T073)</p>			
Vote	Tweed Vorhees	yes	Dr. Randolph	yes
	Jeri Middaugh		Dr. Andrea Fanti	yes
	Lindsey Bryan	yes	Michael Cochran	yes
	<input checked="" type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	T075 2025 Revised Budget	
Motion	1 st Mr. Cochran	2 nd Dr. Fanti
Discussion	This is trying to get closer to what our actual expenditures and income will be so that we don't have to do as many supplementals.	
Vote	Tweed Vorhees yes	Dr. Randolph yes
	Jeri Middaugh	Dr. Andrea Fanti yes
	Lindsey Bryan yes	Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	New Clinic Fees	
Motion	1 st Dr. Randolphi	2 nd Mr. Cochran
Discussion		
Vote	Tweed Vorhees yes	Dr. Randolph yes
	Jeri Middaugh	Dr. Andrea Fanti yes
	Lindsey Bryan yes	Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	TU26 Contract with Ohio Guidestone/Empower Tusc	
Motion	1 st Mrs. Bryan	2 nd Dr. Randolph
Discussion	This is the annual contract we have done for the last few years. The amount has decreased some because of funding and staffing numbers.	
Vote	Tweed Vorhees yes Jeri Middaugh Lindsey Bryan yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resignation of Christina Malachin, WIC Breastfeeding Peer Helper, effective 9/4/2025	
Motion	1 st Mr. Vorhees	2 nd Mr. Cochran
Discussion		
Vote	Tweed Vorhees yes Jeri Middaugh Lindsey Bryan yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Post and hire part-time WIC Breastfeeding Peer Helper	
Motion	1 st Mr. Cochran	2 nd Mr. Vorhees
Discussion		
Vote	Tweed Vorhees yes Jeri Middaugh Lindsey Bryan yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Resignation of Ata Louka, EHSIT, effective 10/3/25 and Alexander Pearsall, EHSIT, effective 9/26/2025	
Motion	1 st Mr. Cochran	2 ⁿ Dr. Fanti
Discussion		
Vote	Tweed Vorhees yes Jeri Middaugh Lindsey Bryan yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Post and hire full-time Environmental Health Specialist/Environmental Health Specialist in Training	
Motion	1 st Mr. Vorhees	2 nd Dr. Randolph
Discussion		
Vote	Tweed Vorhees yes Jeri Middaugh Lindsey Bryan yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Kimbles Landfill License	
Motion	1 st Mr. Cochran	2 nd Mrs. Bryan
Discussion	Kimbles is in good standing and we have no concerns about renewing their license.	
Vote	Tweed Vorhees yes Jeri Middaugh Lindsey Bryan yes	Dr. Randolph yes Dr. Andrea Fanti yes Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	Website Contracts	
Motion	1 st Dr. Fanti	2 nd Dr. Randolph
Discussion	Three contracts were presented along with a summary sheet. It was decided to go with One Table Strategy.	
Vote	Tweed Vorhees yes	Dr. Randolph yes
	Jeri Middaugh	Dr. Andrea Fanti yes
	Lindsey Bryan yes	Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input checked="" type="checkbox"/> New Business
Agenda Item	HS GovTech Contract	
Motion	1 st Dr. Fanti	2 nd Mrs. Bryan
Discussion	This was formerly Healthspace a platform we use for environmental health. This is for a three year contract. This cost is embedded in the 2026 cost methodology for environmental health fees.	
Vote	Tweed Vorhees yes	Dr. Randolph yes
	Jeri Middaugh	Dr. Andrea Fanti yes
	Lindsey Bryan yes	Michael Cochran yes
	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail

Business Type	<input type="checkbox"/>	Old Business	<input type="checkbox"/>	New Business
Agenda Item				
Motion	1 st			2 nd
Discussion				
Vote	Tweed Vorhees Jeri Middaugh		Dr. Randolph Dr. Andrea Fanti Michael Cochran	
	<input type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/>	Old Business	<input type="checkbox"/>	New Business
Agenda Item				
Motion	1 st			2 nd
Discussion				
Vote	Tweed Vorhees Jeri Middaugh		Dr. Randolph Dr. Andrea Fanti Michael Cochran	
	<input type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Business Type	<input type="checkbox"/> Old Business	<input type="checkbox"/> New Business
Agenda Item		
Motion	1 st	2 nd
Discussion		
Vote	Tweed Vorhees Jeri Middaugh	Dr. Randolph Dr. Andrea Fanti Michael Cochran
	<input type="checkbox"/>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail

Business Type	<input type="checkbox"/> Old Business	<input type="checkbox"/> New Business
Agenda Item		
Motion	1 st	2 nd
Discussion		
Vote	Tweed Vorhees Jeri Middaugh	Dr. Randolph Dr. Andrea Fanti Michael Cochran
	<input type="checkbox"/>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail

Ajourn	No further business. Mrs. Mastin adjourned the meeting At 3:59pm
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Signature of the Board President: _____

Signature of the Board Secretary: _____