



Public Health
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Tuscarawas County
Health Department

Tuscarawas County Health Department Home Sewage Treatment System (HSTS)/Septic Operation & Maintenance (O&M) Program Frequently Asked Questions (FAQs)

What is the Operation & Maintenance (O&M) Program, and why do I need an Operation Permit?

The O&M Program is a statewide initiative to ensure proper inspection and maintenance of Home Sewage Treatment Systems (HSTSs) to protect public health, minimize pollution of Ohio waters, and extend the lifetime of private sewage systems. Operation permits are required for all private sewage treatment systems by the Ohio Administrative Code Chapter 3701-29. Permits also provide homeowners with education on system maintenance and inspection.

When did TCHD's program start? How are the systems being enrolled, and what is the timeline?

TCHD started the implementation of a phased approach to enrollment into the O&M program in 2017. The program was temporarily halted due to the COVID-19 pandemic. In 2023, enrollment of systems with a mechanical or discharging component was reinitiated. Enrollment for all other system types is taking place in 2024.

What are the requirements for my Home Sewage Treatment System (HSTS)?

The inspection frequency, maintenance & documentation requirements for your HSTS can be found in your Operation Permit and are determined by system design. Compliance with permit conditions is based on submitting service contracts, service reports, and/or pump reports by Tuscarawas County registered service providers and pumpers. Operation permits are different from service contracts. If you have an STS that requires a service contract, that must be obtained from a registered service provider, separate from the O&M permit requirement.

How do I find out what type of HSTS I have?

A copy of your HSTS records can be requested, if available, by calling (330) 343-5550 or emailing eh@tchdnow.org.

What will be the costs to property owners with the O&M program?

Non-mechanical or non-discharging systems will have a 5-year "renewable" operation permit for \$50.00. Systems with a mechanical or discharging component will have a 2-year "renewable" operation permit for \$30.00, which was enrolled in 2023.

What does "renewable" mean?

Renewable means that operation permits will have expiration limits. This will require reapplying for and purchasing a new permit before it officially expires.

Is there a penalty if I don't pay?

Failure to pay for an operation permit will result in an additional 25% penalty fee. Unpaid fees may be added to the property owner's taxes.

What are the fees used for?

The money generated from the O&M program will pay for the materials used for mailings, postage for mailings, and personnel costs for administering the program. Personnel costs include preparing mailings, maintaining the database, reviewing service reports, following up on non-compliance & system performance issues, providing homeowner education, and conducting quality control of registered service providers.

Will I have to update my old HSTS if it no longer meets the current installation code requirements?

No. Systems will not be "failed" based solely on age, but instead evaluated on performance. Ohio law allows HSTSs in operation prior to 2015 to be deemed approved if they are not causing a public health nuisance.

Will I have to replace my HSTS if it is found to be creating a public health nuisance?

Not necessarily. If the nuisance situation can be eliminated by approved repairs, then the system will be deemed compliant. If repairs are not possible, TCHD will review replacement options with homeowners.

Who can perform the required maintenance on my HSTS?

Any registered service provider certified to service your type of HSTS can perform the required inspection and maintenance. A list of service providers can be found at: <https://www.tchdnow.org/operation-and-maintenance-program.html>

Do I have to use a registered service provider?

Some HSTSs require that a registered service provider perform the required inspection and maintenance while other systems may only require proof of pumping from a registered septage hauler. In some cases, for systems that were installed prior to 2007, homeowners may even become certified and provide their own inspection and maintenance.

Who submits the proof of required maintenance? How soon must reports be submitted?

A registered service provider or septage hauler must submit proof of service within 30 days of service. Homeowners are encouraged to keep a copy of all service reports.

What happens if I don't do the required maintenance?

Not completing the required inspection and maintenance may shorten the life expectancy of your system. A Non-Compliance inspection may be performed by TCHD on a pass/fail basis for an additional fee. If the system fails inspection, you may be required to repair/replace your HSTS.

Is there any help for homeowners who cannot afford to replace their HSTS?

TCHD is always in search of grants and low-interest loans for low-income families to replace their HSTSs. TCHD has been awarded \$150,000 in funding from Ohio EPA Water Pollution Control Loan Fund and an additional \$150,000 in ARPA funding to assist income-eligible homeowners with the repair/replacement of failing septic systems. More information can be found by visiting <https://www.tchdnow.org/water-pollution-control-loan-fund.html>

Do operation permits transfer ownership upon the sale of a home?

Yes. Once a system is enrolled into the program, the Operation Permit issued will remain associated with the system and will transfer automatically to the new owner upon sale. Sellers are responsible for disclosing details of the operation permit terms & conditions to buyers.

I received a permit letter, but my neighbor/friend/relative did not. Why?

TCHD currently has records for over 8,500 home sewage treatment systems in Tuscarawas County. We understand there are many more systems than that. Unfortunately, many of our records contain addresses that are no longer in use, utilize intersections or areas as references for new builds instead of parcel numbers or addresses, or have been installed prior to needing permits or without a valid permit. TCHD plans to continue to enroll systems into the program as we are made aware of them through nuisance complaints, point-of-sale transfers, or repairs and replacements. Additionally, systems with mechanical and/or discharging components will be phased into the program one (1) year ahead of all traditional systems due to different permit durations and requirements.

Whom should I contact if I do not agree with this program or would like to issue a complaint?

This program is a State-wide program and is governed under the Ohio Administrative Code. If you have concerns or wish to express your frustration with this program, we encourage you to reach out to your elected officials at the State level.

I have questions about my Home Sewage Treatment System (HSTS). Whom should I call?

Call Tuscarawas County Health Department Bureau of Environmental Health Services at (330) 343-5550.