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| **Job Title:** | ***Sanitarian*** | **Job Category:** | *Technical* |
| **Department/Group:** | *Environmental Health* | **Pay Classification:** | *Non Exempt* |
| **Level/Salary Range:** | *$22.64-25.59* | **Position Reports to:** | *Director of Environmental Health* |
| **Civil Service Classification:** | *Classified* | **Position Type:** | *Full time* |
| **Date Revised:** | *1/1/2019* |

**Role and Responsibilities**

Under direction of the Director of Environmental Health, the Sanitarian is responsible for conducting inspections related to environmental health licensing and the enforcement of environmental health regulations. The Sanitarian serves as an advisor and informational resource within the community on the subject of environmental health.

**Experience and Education Requirements**

Bachelors’ degree in environmental health, biology or related field and a have a certificate of registration as Sanitarian issued by Ohio Board of Sanitation Registration in accordance with Chapter 4736 of the Ohio Revised code. One to three years of previous experience as a Sanitarian is preferred. Should have good working knowledge of environmental health science, state and local building codes, state and local environmental rules and regulations including sewage disposal and inspection techniques. Good knowledge of environmental testing equipment.

Valid Ohio driver’s license and acceptable driving record is required.

**Public Health Competencies and Essential Duties**

**Analytical/Assessment Skills**

1. Identified quantitative and qualitative data and information
2. Applies ethical principles in accessing, collecting, analyzing, using, maintaining and disseminating data and information
3. Describes factors affecting the health of the community
4. Uses information technology in accessing, collecting, analyzing, and using data and information
5. Contributes to the assessment of community health

**Policy Development and Program Planning**

1. Contributes to the community health improvement plan
2. Contributes to development of program goals and objectives
3. Contributes to the organizational strategic plan
4. Identifies current trends affecting the health of the community
5. Implements policies and programs
6. Applies strategies for continuous quality improvement

**Communication Skills**

1. Communicates in writing and orally with linguistic and cultural proficiency
2. Suggest approaches for disseminating data and information to the public
3. Facilitates communication among individuals, groups and organizations

**Cultural Competency**

1. Describes the value of a diverse workforce
2. Addresses diversity of individuals and populations when implanting programs

**Community Dimensions of Practice Skills**

1. Suggests relationships that may improve the community health
2. Supports relationships that improve the community health

**Public Health Science Skills**

1. Describes laws, regulations, policies and procedures for ethical conduct of research

**Financial Planning and Management Skills**

1. Adheres to organizational policies and procedures
2. Operates within program budgets
3. Uses performance management system for program and individual improvements

**Leadership and System Thinking Skills**

1. Incorporates ethical standards of practice
2. Contributes to the vision for a healthy community
3. Participates in professional development opportunities

**Essential Duties**

1. Reviews food service plans.
2. Inspects food service operations.
3. Inspects vending machine sites.
4. Evaluates locations for vending machines.
5. Inspects water supply to ensure compliance with Ohio Department of Water Rules and Regulations, collects water samples from public/private water sources, and performs chemical tests on such samples.
6. Advises property owners on possible water contaminants.
7. Evaluates and determines locations for water wells.
8. Investigates reported animal bites, ensures pets that have bitten individuals are quarantined for ten days, checks after quarantine period to determine if animal is still alive, and if deceased removes heads from animals suspected of having rabies and ships to Ohio Department of Health Lab for testing.
9. Alerts public to danger of rabid animals.
10. Inspects schools to ensure facilities are maintained in a clean and safe manner and discusses inspections with custodians, principals, superintendent and board members.
11. Inspects school cafeterias to ensure compliance with Ohio Department of Health Food Service rules.
12. Inspects areas of complainant to determine if mosquito breeding sites are present, traps mosquitos to determine actual numbers of mosquitos present, and identifies mosquitoes to determine if encephalitis carrying species are present.
13. Sprays adult mosquitoes with truck mounted sprayer.
14. Performs maintenance on mosquito control equipment.
15. Involvement in the solid waste program which can include inspection of landfills, composting, large and small generators of infectious wastes and other related duties
16. Advises the public how to reduce mosquito breeding grounds.
17. Prepares and maintains appropriate records and completes reports by required deadlines.
18. Attends staff meetings and serves on temporary committees, as requested, and is required to be punctual at these meetings.
19. Performs other duties as directed
20. Regular, punctual attendance

**Behavior Expectations**

Treats others with courtesy and respect in all interactions.

**Working Conditions**

Answers telephone calls and routinely uses standard office equipment such as computers, telephones, copier and fax machines, etc. Individual bends, reaches, pushes, and pulls file drawers to file information.

Vision abilities required are up close vision and the ability to adjust and focus.

Must be to lift and/or move up to 10 pounds, and frequently lift and/or move up to 25 pounds, and occasionally lift and/or move up to 50 pounds.

**Additional Notes:**

Position is subject to a 180 probationary period as outlined in the TCHD policy manual.

Reviewed and Signed By:

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| **Employee Signature:** |  | **Date:** |  |
| **Supervisor Signature:** |  | **Date:** |  |
| **Health Commissioner Signature:** |  | **Date:** |  |